



Business/Home Occupation License
151 Grant Ave. P.O. Box 100 Firestone, CO 80520
Phone: (303) 833-3291 Fax: (303) 833-4863

License Fees (Make Checks Payable to the Town of Firestone)

By paying with a check, you authorize us to make a one-time electronic debit from your bank or asset account for the amount of the check.
For inquiries, please call (303) 833-3291.

Business/Home Occupation License New & Renewal\$50.00

Business Information

Please mark one: New License Renewal

Name of Business: _____

Business Trade Name/DBA: _____

Owner/Contact Name: _____

Physical Location of Business Address: _____ City: _____ State: _____ Zip: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Local Business Phone: _____ Main Office Phone: _____

Email: _____ Website Address: _____

Number of Full-Time Employees at Location: _____ Number of Part-Time Employees at Location: _____

Square Footage of Business: _____

Description of Business: _____

Refuse Haulers shall submit, in addition to this form and applicable fee, a performance bond of \$25,000 or a cash deposit of \$5,000 to the Town of Firestone per Section 5.36.030 FMC.

By signing below, you have read and agree to abide by the Town of Firestone Municipal Code and all Ordinances and Regulations and agree that your business information (phone number, business name, license number, expiration date, email, and web address) may be listed on the Town of Firestone’s public website.

If you do not want your business information listed on the Town’s website, check the following box:

By signing below, you acknowledge that the occupation or profession conducted in this residence is carried on only by the inhabitants, and the use is clearly incidental and secondary to the use of the dwelling for dwelling purposes and does not change the character thereof.

Applicant Signature/Authorized Signature: _____

Printed Name: _____

Date: _____

Municipal Code

Conducting Business

- Per Section 5.04.010 of the Firestone Municipal Code, all businesses located or doing business within the Town of Firestone shall acquire a business license.
- Per Section 5.04.030 of the Firestone Municipal Code, Business constitutes all kind of vocations, occupations, home occupations, professions, enterprises, and establishments.
- Per Section 5.04.130 of the Firestone Municipal Code, “a separate license must be obtained and a separate license fee paid for each branch, establishment or separate place of business in which a business is carried on.” Furthermore, “every license for a business to be conducted at a particular street address shall be posted conspicuously, in public view, at each such address during the period such license is valid. It shall be the duty of each and every person to whom a license has been issued by the Town to exhibit the same upon the request of any law enforcement officer, inspector or other officer of the Town.
- Per Section 3.08.090 of the Firestone Municipal Code, “it is unlawful for any person to engage in the business of selling tangible personal property at retail without first having obtained a sales tax license.”

Home Occupations

- Per Section 17.08.190 of the Firestone Municipal Code, a “home occupation means any occupation or profession conducted in the dwelling by the inhabitants.”
- Per Section 17.08.190 of the Firestone Municipal Code, the occupation must clearly be secondary to the use of the dwelling for dwelling purposes.

Family Child Care Homes

- Per Section 17.08.160 of the Firestone Municipal Code, a family child care home provides on a regular basis less than twenty-four-hour care for two or more children under eighteen from different family households who are not related to the head of the household. A family child care home may include a regular family child care home, a three under two licensed home, a large child care home, or an experienced child care provider home all as defined by the State of Colorado Department of Human Services and all as amended from time to time. A family child care home shall be operated in compliance with all applicable Town ordinances and regulations, including but not limited to all building, fire, and public safety codes adopted by the Town pursuant to Title 15 of the code, and all applicable state statutes and regulations.

Refuse Haulers

- Per 5.36.010 of the Firestone Municipal Code, “no person shall act as a refuse hauler without first applying for and obtaining a license from the Town Clerk...and paying the annual license fee and the bond required by this chapter”.

Transient Merchants, Solicitors and Peddlers

- Per Section 5.04.030.A. of the Firestone Municipal Code “solicitor shall not include any organization, society, association, or corporation desiring to solicit or have solicited in its name money, donations of money or property, or financial assistance of any kind, or desiring to sell or distribute any item of literature or merchandise for which a fee is charged or solicited from persons other than members of such organization upon the streets, in offices or office buildings, by house-to-house canvass, or in public places for a charitable, religious, patriotic or philanthropic purpose.”
- Per Section 5.04.030.B. of the Firestone Municipal Code “Solicitor shall not include bona fide religious, charitable, school and civic organizations, or other organizations eligible for exemption under Section 501(c) of the Internal Revenue Code”.

Denial of License

Per Section 5.04.070 of the Firestone Municipal Code, “The Town Clerk may deny an application for a license under this Chapter upon a determination that:

- The applicant has failed to supply any of the information required on the application or by the Town Clerk pursuant to Subsection 5.04.050.G;
- The conduct of any activity connected to the business for which a license is requested would violate any provision of this Code or any federal, state or local law, ordinance, rule or regulation;
- The applicant has failed to pay the required license fee; or
- The applicant has been finally convicted of any offense and would create danger to the public health, safety or welfare if the applicant were to engage in such offensive conduct after the license was issued.

If the Town Clerk denies a license application under this Section, the Town Clerk shall notify the applicant in writing stating the specific grounds for the denial. The applicant may thereafter appeal the denial of the application by the Town Clerk to the Town Manager, whose decision shall be final. Any appeal to the Town Manager shall be made in writing within fifteen days of the Clerk's denial of the license.

For office use only:

Reviewers Initial: Zoning Verified _____ Building Verified _____ Finance Logged _____